



technology so you can teach

Job title: Graphic design intern

A consortium of 38 Minnesota school districts, TIES provides a full range of education technology and services.

Position summary

Intern will assist with the design and production of printed and electronic materials. This is a part-time (10-20 hours/week) internship.

Major responsibilities

- Assist with the design and production of printed materials – including invitations, banners, signs, ads and conference programs – as well as electronic and web communications for TIES conferences and other special events

Qualifications

- In the process of attaining or have recently completed a four-year degree in graphic design
- Proficiency in Adobe CS (InDesign, Photoshop, Illustrator) and Microsoft Word, PowerPoint and FrontPage on a Windows platform
- Demonstrated ability to use design skills creatively and flexibly
- Experience in print production and some knowledge of web authoring
- Excellent organizational skills, attention to detail and ability to multitask in a fast-paced environment

Application deadline: Ongoing

To apply

E-mail a cover letter and résumé to Marilynn.Taylor@ties.k12.mn.us.

TIES is an equal opportunity employer.